|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Date:** | 16th April 2021 | | |  |  |  |  | |  | |  | |  | |  | |  | |  |
|  |  |  |  |  |  |  |  | |  | |  | |  | |  | |  | |  |
| **Assessors Name:** | | **Matthew Stansfield** | | **Reference Number:** | | **Covid2021** | | | | **Review Date:** | | | | Ongoing – as per government guidance updates | | | | | |
|  |  |  |  |  |  |  |  | |  | |  | |  | |  | |  | |  |
| **Endorsed By:** | | **Charlie Cottam** | | **Signature:** | |  | | **Position:** | | **Director** | | | | **Date:** | | **16rd April 2021** | | | |
|  |  |  |  |  |  |  |  | |  | |  | |  | |  | |  | |  |
| **Description of assessment** | | | Coronavirus (COVID-19) | | | | | | | | | | | | | | | | |
|  |  |  |  |  |  |  |  | |  | |  | |  | |  | |  | |  |
| **Location Details** | | | **Lowerhouse Cricket Club, Burnley, Lancashire, BB12 6LP** | | | | | | | | | **Match Manager** | | | | | | **F. Entwistle / M. Stansfield / C. Cottam/ S Heaton** | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Identified Hazards** | **Who may be affected** | **Risk Level before control measures**  **S x L = R** | | | | **Existing control measures** | **Additional Control measures required** | **To be actioned by** | **Completion date** | **Final Risk level**  **S x L = R** | | | |
| **S** | **L** | **R** | **RR** | **S** | **L** | **R** | **RR** |
| **Catching / Spreading** | Players, Umpires, Scorers, Coaches, Ground staff, Parents | 5 | 3 | 15 | H | * Welfare facilities will contain suitable levels of soap and antibacterial gel. * Bar Staff will be asked to wash hands with soap regularly and thoroughly, for at least 20 seconds. * Tissues will be provided for all Bar Staff. Bar Staff should use their tissues when coughing or sneezing and then place the used tissue in the bin before washing hands. * Contact with personnel suspected of having caught COVID-19 will be avoided. | Staff to check welfare facilities hourly. |  |  | 5 | 1 | 5 | M |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Identified Hazards** | **Who may be affected** | **Risk Level before control measures**  **S x L = R** | | | | **Existing control measures** | **Additional Control measures required** | **To be actioned by** | **Completion date** | **Final Risk level**  **S x L = R** | | | |
| **S** | **L** | **R** | **RR** | **S** | **L** | **R** | **RR** |
| **Catching / Spreading**  (continued) | Players, Umpires, Scorers, Coaches, Ground staff, Parents | 5 | 3 | 15 | H | * Bar Staff are reminded to not touch their eyes, nose or mouth if their hands are not clean. * A cleaning schedule will be implemented throughout the Cricket Ground, ensuring that worksurfaces, door handles, taps etc. are all thoroughly cleaned with an antibacterial cleaning substance. * Bar Staff will be told to self-isolate for 10 days should they find they have a new, persistent cough and/or a high temperature. * Should Bar Staff disclose that personnel living with them are self-isolating, they should be encouraged to do the same for 10 days as per Government guidance. |  |  |  | 5 | 1 | 5 | M |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Identified Hazards** | **Who may be affected** | **Risk Level before control measures**  **S x L = R** | | | | **Existing control measures** | **Additional Control measures required** | **To be actioned by** | **Completion date** | **Final Risk level**  **S x L = R** | | | |
| **S** | **L** | **R** | **RR** | **S** | **L** | **R** | **RR** |
| **Employee & Player travel plans** | Players, Umpires, Scorers, Coaches, Ground staff, Parents | 5 | 3 | 15 | H | * We will ask Bar Staff to inform us if they are leaving the country. * Self-isolation will be enforced in line with the area / country guidance. * Players must follow ECB Travel guidelines. |  |  |  | 5 | 1 | 5 | M |
| **Lack of awareness** | Players, Umpires, Scorers, Coaches, Ground staff, Parents | 5 | 3 | 15 | H | * The latest government campaign posters will be displayed in the club house and in suitable places around Cricket Ground. * During games, regular announcements will be made to all personnel on the Cricket Ground, warning them of the risks posed by the virus as well as the control measures outlined in this assessment and from government/ECB guidance. This will include informing personnel of the known symptoms. * We will continually adopt and review new government / WHO guidance as and when it is available. |  |  |  | 5 | 1 | 5 | M |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Identified Hazards** | **Who may be affected** | **Risk Level before control measures**  **S x L = R** | | | | **Existing control measures** | **Additional Control measures required** | **To be actioned by** | **Completion date** | **Final Risk level**  **S x L = R** | | | |
| **S** | **L** | **R** | **RR** | **S** | **L** | **R** | **RR** |
| **Gameplay & Practice** | Players, Umpires, Scorers, Coaches, Ground staff, Parents, Members of Public. | 5 | 3 | 15 | H | * Players must follow ECB guidelines for play and practice sessions. * Sanitisation stations will be available in practice facilities and umpires will be provided with sanitation products for use before, during and after the game. * During games, regular announcements will be made to all personnel on the Cricket Ground, warning them of the risks posed by the virus as well as the control measures outlined in this assessment and from government/ECB guidance. This will include informing personnel of the known symptoms. * Spectators prior to roadmap approval will be asked to leave and will be logged by the club regardless of whether the person follows the request or not. * Changing rooms will not be permitted to be used as a changing facility however bags will be allowed to be stored in these rooms with numbers being restricted. * We will maintain a track and trace record of all those accessing the cricket club as part of this risk assessment for the playing of the game and activity off the field of play / Hospitality and keep for 21 days;   • To Comply with the above every individual must either:  1. Follow the Instructions around the ground: check-in to the venue using the NHS Covid -19 App or  2. Text or WhatsApp your Name to 07565413302. |  |  |  | 5 | 1 | 5 | M |
| **Clubhouse & Tearoom.** | Players, Umpires, Scorers, Coaches, Ground staff, Parents, Members of Public. | 5 | 3 | 15 | H | * The latest government campaign posters will be displayed in the club house and in suitable places around Cricket Ground. * Clubhouse numbers will be restricted to ensure appropriate social distancing can be applied. * Toilets will have a limited number of occupants. * During games, regular announcements will be made to all personnel on the Cricket Ground, warning them of the risks posed by the virus as well as the control measures outlined in this assessment and from government/ECB guidance. This will include informing personnel of the known symptoms. * We will continually adopt and review new government / WHO guidance as and when it is available. |  |  |  | 5 | 1 | 5 | M |
| **Hospitality Zone** | Bar staff, Members of Public. | 5 | 3 | 15 | H | We are permitted to welcome customers who are accessing hospitality, this includes during the time that cricket is taking place.  The hospitality Zone will include the area across the ‘MKM’ side of the ground to incorporate as far as ‘The Old Pavilion’ (see Map attached)  The Zone will incorporate 50 tables numbered 1-50 allowing potentially 300 to access the club’s hospitality. We have adopted the procedures / rules below to ensure the safety of all persons at Lowerhouse hospitality and adhere to government / ECB / LCF guidance:   1. Within the designated Hospitality Zone - everyone not seated must wear a mask or face covering and customers must also sanitize on entry to the Hospitality Zone, 2. Everyone who attends Lowerhouse CC Hospitality this weekend must comply with the requirements of venue check-in, we complete random checks if you fail to comply you will be asked to leave, 3. The club’s tea room menu will be available from 10.30 am both Saturday and Sunday, menu’s will be available at each table, hot and cold food is considered hospitality and this will be ‘table service’ but will be a ‘cash only service’ as in previous years, 4. Customers purchasing alcohol or soft drinks from the bar will be required to order and consume whilst seated using the Club’s App – this will be table service but payment from the bar can be made using cash or card albeit card payments tables 22-50 may require the purchaser to accompany the server to our card reader ‘station’ to complete the purchase - If you unable to order via the App please just speak to a member of staff, 5. Social contact rules applying of either 6 people (the Rule of 6) or 2 households. It means that two larger families are now allowed to meet, as long as the different households observe social distancing rule, 6. No Personal Alcohol to be consumed within the designated Hospitality Zone or you will be asked to leave, 7. You must be seated whilst partaking in our hospitality, 8. Keep Children under supervision and supervise them during toilet visits, 9. The Club House toilets will be available however Masks or face coverings must be worn within the Club Building and customers must sanitize on entry and exit from the Building, 10. Customers must also sanitize on entry to the Hospitality Zone, 11. Please avoid close contact with other’s this includes shaking hands and fist pumps, 12. Don’t move furniture it’s been positioned for social distancing, 13. Observe signage when moving around the venue! 14. The Club Operates ‘Challenge 25’ in terms of sale of alcohol so remember if you are fortunate to still look young, bring your ID, 15. At peak times we may ask you to share your table to maximise occupation, if you feel uncomfortable doing this, please let us know, your comfort and safety will be our first priority, |  |  |  | 5 | 1 | 5 | M |

**Guidance Notes**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **SEVERITY** | **5** | **5** | **10** | **15** | **20** | **25** |
| **4** | **4** | **8** | **12** | **16** | **20** |
| **3** | **3** | **6** | **9** | **12** | **15** |
| **2** | **2** | **4** | **6** | **8** | **10** |
| **1** | **1** | **2** | **3** | **4** | **5** |
|  | **1** | **2** | **3** | **4** | **5** |
| **LIKELIHOOD** | | | | | |

|  |  |
| --- | --- |
| **LIKELIHOOD** | |
| **5** | **Almost Certain – Very High Risk** |
| **4** | **Probable – High Risk** |
| **3** | **50/50 – Medium Risk** |
| **2** | **Improbable – Low Risk** |
| **1** | **Almost impossible – Low Risk** |

|  |  |
| --- | --- |
| **SEVERITY** | |
| **5** | **Fatality – Very High Risk** |
| **4** | **Severe incapacity – High Risk** |
| **3** | **Absent 3 weeks – Medium Risk** |
| **2** | **Absent less than 1 day – Low Risk** |
| **1** | **Insignificant – Low Risk** |

|  |  |  |  |
| --- | --- | --- | --- |
| **1–4 LOW** | **5–9 MEDIUM** | **10–15 HIGH** | **16–25 VERY HIGH** |
| **Continue with existing control, however monitor for changes.**  **Implement any additional control measures required, within the timescales given in the**  **risk assessment.** | **Requires attention to reduce the rating as well as regular ongoing monitoring.**  **Implement any additional control measures required, within the timescales given in the**  **risk assessment.** | **Requires immediate attention to bring the risk down to an acceptable level. Implement the control measures required, within the timescales given in the risk assessment and continue to review working practices to reduce the probability of an accident to the lowest possible level.** | **Stop immediately – the risk is too high.**  **Take immediate action to reduce the risk to  the lowest level possible.** |

|  |
| --- |
| **Additional comments:**   1. This risk assessment needs to be discussed with Bar Staff before they operate the plant/equipment to ensure compliance with all control measures through their understanding 2. Bar Staff are to sign an acknowledgement sheet for their understanding of this risk assessment 3. The risk assessment is to be reviewed on an annual basis, or sooner if changes are made to the plant or working practices, or after an accident/near miss 4. This risk assessment must be approved by the nominated person for health and safety before being issued as a live document |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Assessor 1 name:** | **Matthew Stansfield**  **(Managing Director)** | **Signature:** | Text, letter  Description automatically generated | **Date:** | **16rd April 2021** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Assessor 2 name:** | **Charlie Cottam - NEBOSH**  **(Director)** | **Signature:** |  | **Date:** | **16rd April 2021** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **I, the undersigned, have been fully briefed on this risk assessment and other control measures in place to reduce the risk of injury to the lowest possible level.  I fully understand my duties as an employee, to follow the control measures in this risk assessment and the method statement.** | | | | |
| **Employee name** | **Job description** | **Date** | **Employee comments/recommendations** | **Signature** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |